



U.S. Department of Justice
Federal Bureau of Prisons
Mid-Atlantic Regional Office
302 Sentinel Drive, Suite 200
Annapolis Junction, MD 20701

January 29, 2013

Montgomery County Pre-Release Center
ATTN: Stefan LoBuglio, Division Chief
11651 Nebal Street
Rockville, MD. 20852

RE: Interim Monitoring Report
January 23, 2013
Contract No: IGA- 808-10 (2AF)

Dear Mr. LoBuglio:

The purpose of this letter is to inform you of the results from the interim monitoring conducted at your facility on January 23, 2013. The monitoring was conducted by Kirk Jones, RRCOS, and Carolyn Dunson, RRCOS from the Baltimore RRM Office.

During the monitoring Mr. Jones and Ms. Dunson reviewed accountability procedures, residential employment program, case management programs, counseling notes, drug testing procedures, community relations, life safety and facility sanitation. Several residents were interviewed and Mr. Jones spoke to several staff members.

There were two deficiencies noted. Both deficiencies were in the area of case management and inmate programs. **In the area of inmate intake, paperwork was not properly completed and staff signatures were missing. In the area of inmate files, there were six files reviewed. It was noted that several case notes were incomplete. Also signatures from staff from Montgomery County were missing from the file. Three of the six files reviewed were placed in manila folders. Staff indicated that inmate paperwork are kept in six part folders.**

There were several program areas which continue to be considered exceptional by the monitoring team. Some of these pertained to inmate accountability, food service and responsiveness to the RRM Office.

I would like to thank you and your staff for the cooperation we received throughout the course of this monitoring. There were two deficiencies noted, therefore a response is required within thirty days. If you have any questions or require any additional information please do not hesitate to contact me at (301) 317-3176.

Sincerely,

A handwritten signature in black ink, appearing to read "Rebecca Johnson", with a stylized flourish at the end.

Rebecca Johnson
Residential Reentry Manager

cc: Kenneth Johnson, MCA, Mid-Atlantic Region
Deborah Mann, Central Office
Linda Townsel, CO, Federal Bureau Of Prisons
BOP Contracting Through Community Corrections